

HOME-START NORTH-WEST HAMPSHIRE
DIRECTORS' AND TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2021

Company No. 5604443 (Registered in England and Wales)
Charity No. 1112233

HOME-START NORTH-WEST HAMPSHIRE

CONTENTS

	Page
Officers and professional advisers	1
Director's report	2
Statement of director's responsibilities	3
Statement of Financial Activities	4
Balance sheet	5
Notes to the financial statements	6 to 9
Independent Examiner's Report	10
Statement of Financial Activities - detailed	11

HOME-START NORTH-WEST HAMPSHIRE

OFFICERS AND PROFESSIONAL ADVISERS

Directors and trustees	Janette Hewitt (Chair) Margaret Bates Karin Jardine-Brown Natalie Fletcher Jeffrey Northam Mark Flower Sheren Butler Elizabeth Ford Jane Drew Lauren English Patricia Fox	appointed June 2020 appointed September 2020 appointed September 2020
Company Secretary	Jeffrey Northam	
Company number	5604443 (Registered in England and Wales)	
Charity number	1112233	
Registered Office	Rucstall Community Centre Holbein Close Basingstoke RG21 3QN	
Bankers	Lloyds Bank plc Basingstoke	
Independent Examiner	Caroline Scull B20 Ltd Charwell House Wilsom Road Alton Hampshire GU34 2PP	

HOME-START NORTH-WEST HAMPSHIRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED

31ST MARCH 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 - effective 1st January 2015).

Objects of the Charity, Principal Activities and Organisation of our work

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

The charity's objects are to safeguard, protect and preserve the good health, both mental and physical of children and parents of children, to prevent cruelty to or maltreatment of children, to relieve sickness amongst children and parents of children within the areas of North West Hampshire and its environs.

It's principal activity is the recruiting and training of volunteers and suitable staff who then offer confidential, friendly support to families in need.

The board of trustees, who meet at least 6 times a year are responsible for the administration of the charity. The day to day management is delegated to the Scheme Manager, who is responsible for the management of the other members of the team.

Trustees are appointed by the existing board members and are drawn from interested members of the public.

The charity places much reliance on the services of unpaid volunteers. This includes the time provided by the Trustees.

Future Developments

Home-Start North West Hampshire is now successfully established in Basingstoke. There is a plan to maintain family and specialist support groups in the area as well as continuing the core home-visiting family support work.

Public Benefit

In setting its plans for areas of work, the Trustees of Home-Start North West Hampshire have had regard to the guidance from the Charity Commission on public statement of benefit. Home-Start North West Hampshire's business plan and the analysis of achievements against that plan demonstrates how Home-Start North West Hampshire has set out to fulfil its principle charitable objective that is the relief of children or parents in despair or in distress and the prevention of emotional, physical or mental abuse or neglect of such children and to promote their welfare and wellbeing

HOME-START NORTH-WEST HAMPSHIRE

REPORT OF THE TRUSTEES (continued)

FOR THE YEAR ENDED

31ST MARCH 2021

Reserves Policy

The trustees have reviewed the charity's needs for its reserves in line with the guidance issued by the Charity Commission and have set aside or designated £106,619 to safeguard the charity's service commitment in the event of delays in receipt of grants or accrued legacies. This approximates to six months running costs plus closure costs. The Trustees believe that reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the beneficiaries.

Directors and Trustees

All directors of the company are also Trustees of the charity and there are no other trustees. The Trustees are named on page 1.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company and of its profit or loss for that period.

In preparing those financial statements the directors are required to:-

- (i) Select suitable accounting policies and then apply them consistently.
- (ii) Make judgements and estimates that are reasonable and prudent.
- (iii) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Signed by

Director

Date:

Janette Hewitt

Janette Hewitt
17/9/21

HOME-START NORTH-WEST HAMPSHIRE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
Notes	2021	2021	2021	2020
Total incoming resources	60,259	65,642	125,901	129,802
Total direct charitable expenditure	40,578	75,213	115,790	125,835
Total support costs	15,448	0	15,448	20,105
Total resources expended	56,026	75,213	131,238	145,940
Net incoming resources for the year	4,233	(9,570)	(5,337)	(16,137)
Balance brought forward	110,317	11,570	121,887	138,024
Balance carried forward	<u>114,550</u>	<u>2,000</u>	<u>116,549</u>	<u>121,887</u>

The notes on pages 6 to 8 form part of these financial statements.

HOME-START NORTH-WEST HAMPSHIRE

BALANCE SHEET

AS AT 31ST MARCH 2021

	Notes	£	2021 £	£	2020 £
Current Assets					
Debtors	8	451		0	
Cash at bank and in hand		140,393		124,262	
		<u>140,844</u>		<u>124,262</u>	
Creditors: amounts falling due within one year	9	<u>(24,294)</u>		<u>(2,375)</u>	
Net current assets			116,550		121,887
Net assets			<u>116,550</u>		<u>121,887</u>
Capital Funds					
Unrestricted Funds			114,550		110,317
Restricted Funds			2,000		11,570
Total funds			<u>116,550</u>		<u>121,887</u>

Approval

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the directors on 17/9/21 and signed by:



Janette Hewitt

The notes on pages 6 to 8 form part of these financial statements.

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2021

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a Basis of accounting

The financial statements have been prepared under the historic cost convention and in accordance with the Charities SORP (FRS102) Accounting and Reporting of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Companies Act 2006.

b Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

The Trustees are named on page1.

c Incoming resources

Voluntary income, donations and grants are accounted for on an accruals basis.

d Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT that cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Direct charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

2	Grants received - unrestricted fi	2021 £	2020 £
	Hampshire and Isle of Wight	14,000	1,000
	Basingstoke & Deane Borough Cc	10,000	12,000
	Garfield Weston	4,167	0
	Henry Smith	1,750	0
	Parish Councils	2,775	0
	The Park Family Trust	1,250	0
	Newby Trust	1,667	0
	Groundwork - Comic Relief	3,600	0
	Manydown Trust	500	3,000
	Home Start UK	2,000	0
	Round Table	0	1,250
		41,708	17,250

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2021

	2021 £	2020 £
3 Grants received - restricted funds		
Lottery Mental Health Project Grant	49,092	57,109
Children in Need - for groups	8,000	10,000
Greenham Common - for home visiting services	3,350	4,531
Home Start UK -for consultancy	3,200	0
Greenham Common - for Wellbeing Group	2,000	0
Peter Baker Foundation - for home visiting services	0	2,000
Greenham Common - Covid 19	0	800
Morrisons - for groups	0	3,750
Hampshire County Council - For School Readiness	0	2,346
Hampshire County Council - Database	0	2,200
Turbary Charity - for Tadley families only	0	2,500
Four Lanes Trust - Database	0	1,000
	<u>65,642</u>	<u>86,236</u>
4 Donations		
Donations via CAF	3,230	207
Anon	1,000	0
Waitrose	966	0
Malmesbury	500	0
Other donations	493	0
Just Giving	390	0
K Jardine-Brown	300	350
Carolyn Anderson	290	240
Caversham Lodge	250	900
Sue Jamerson	250	0
Malmesbury Venison sale	180	0
Volunteers' and Trustees expenses donated	111	1,384
Jo & Alan Attridge	110	100
Ladies Breakfast Club	100	0
Heather Wilson	75	0
Mydonate	0	2,145
Headley Trust	0	2,000
Keogh & Steed	0	865
Shepherd Oaks Ladies	0	700
Donations from groups	0	289
Asda match funding	0	254
Rosemary Steen	0	200
Mrs Lyons lunch club	0	200
Inner Wheel Club	0	150
Paypal Giving Fund	0	105
Basingstoke and Mid Hants Athletic	0	100
PR & AR Davies	0	60
Liz Narracott	0	50
Lady Maltby	0	50
Penny Bates	0	16
	<u>8,245</u>	<u>10,365</u>
5 Fundraising income - restricted funds		
JG Dance	0	1,750
Tesco bucket	0	281
	<u>0</u>	<u>2,030</u>

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2021

	2021	2020
	£	£
6 Fundraising income		
Masks - Sue Bailey	489	0
Judath James	250	0
Donations	208	0
Ladies Choir bucket	205	115
Apple Juicing	195	0
Ramble	194	561
Easyfundraising	63	99
Bridge Day	0	2,202
Quiz Nights	0	1,707
Tesco bucket	0	457
Water/wine	0	203
Barn Dance	0	110
Table top sale	0	66
Nigel's collection	0	53
	<u>1,604</u>	<u>5,572</u>
Less: Fundraising costs	<u>693</u>	<u>660</u>
Profit from fundraising	<u>912</u>	<u>4,912</u>
7 Investment income		
Bank interest received	<u>28</u>	<u>56</u>
8 Debtors		
Prepayments	<u>451</u>	<u>0</u>
	<u>451</u>	<u>0</u>
9 Creditors: amounts falling due within one year		
Garfield Weston	5,833	0
Henry Smith	5,250	0
Parish Councils	2,325	0
The Park Family Trust	3,750	0
Newby Trust	3,333	0
Manydown Trust	2,500	0
PAYE	553	0
Credit card	209	1,330
Accruals - other items	0	505
Accruals - Independent Examination	<u>540</u>	<u>540</u>
	<u>24,294</u>	<u>2,375</u>

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2021

10 Surplus for the year

This is stated after charging:

Depreciation of tangible fixed assets owned by the charity	<u>0</u>	<u>0</u>
Independent Examiner's Fees	<u>540</u>	<u>540</u>

11 Trustees' remuneration

No remuneration was paid to any trustee during the year, except to re-imburse them for purchases or out of pocket expenses made on behalf of the charitable company.

	2021 £	2020 £
12 Governance costs		
Independent Examiners Fee 2019/20	0	540
Independent Examiners Fee 2020/21	540	0
Year end accounts production	0	350
AGM	0	163
Information Commissioner	35	35
Trustee expenses	<u>53</u>	<u>474</u>
	<u>628</u>	<u>1,562</u>

13 Reserves Policy

The value of designated reserves are calculated as follows:

Cost of closure	16,000	16,000
Six month's operating costs (2020 - three months)	65,619	30,000
Designated funds for development of the charity	<u>25,000</u>	<u>0</u>
Designated Reserves	<u>106,619</u>	<u>46,000</u>
Total Funds	116,550	121,887
Designated reserves	<u>(106,619)</u>	<u>(46,000)</u>
Free Reserves	<u>9,931</u>	<u>75,887</u>

Report to the trustees of Home-Start North West Hampshire

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31st March 2021 as set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this year under Part 16 of the Companies Act 2006 or section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matter has come to my attention in connection with the examination:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 to 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities; statement of Recommended Practice applicable to charities preparing the account in accordance with the Financial Reporting Standard FRS102 have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Caroline Scull BA FCCA
B20 Limited
Charwell House
Wilsom Road
Alton
GU34 2PP

Date 17/9/21

Signed



HOME-START NORTH-WEST HAMPSHIRE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2021

	Notes	<u>Unrestricted Funds</u> 2021	<u>Restricted Funds</u> 2021	<u>Total Funds</u> 2021	<u>Unrestricted Funds</u> 2020	<u>Restricted Funds</u> 2020	<u>Total Funds</u> 2020
Incoming resources							
Grants received	2/3	41,708	65,642	107,351	17,250	86,236	103,486
Donations	4	8,245		8,245	10,365		10,365
Fundraising income	6/5	1,604		1,604	5,572	2,030	7,602
Gift Aid		1,028		1,028	1,109		1,109
200 Club Lottery		7,645		7,645	7,185		7,185
Investment income	7	28		28	56		56
Total incoming resources		60,259	65,642	125,901	41,536	88,266	129,802
Resources expended							
<u>Direct charitable expenditure</u>							
Core Salary costs		34,002	12,024	46,026	30,919	10,485	41,404
Pension costs		1,482	1,482	2,963	3,626	1,840	5,466
Recruitment		0		0	0	118	118
Covid-19 direct costs		2,192		2,192	413	800	1,213
Learning Together Packs		595		595	0		0
Family Groups - including salaries		0	16,274	16,274	5,887	15,096	20,983
Family Support		0		0	159		159
Volunteer prep courses and support		0	495	495	175	26	201
Staff travel expenses		216	217	433	666	666	1,332
Staff training		405	405	810	597	597	1,194
Mental Health Project payments to HS Rushmoor		0	19,934	19,934	0	28,554	28,554
Mental Health Project delivery costs		0	20,653	20,653	0	21,939	21,939
DBS checks for staff		0	236	236	0	232	232
Fundraising		693	3,200	3,893	660		660
200 Club Lottery prizes		992		992	1,021		1,021
Volunteer travel expenses		0	295	295	0	1,357	1,357
		40,578	75,213	115,790	44,125	81,710	125,835
<u>Support costs</u>							
Rent		3,000		3,000	3,482		3,482
Office move		0	0	0	0	160	160
Telephone and internet		1,991		1,991	2,116		2,116
Printing, stationery and postage		2,122		2,122	2,317		2,317
Home Start fees		1,822		1,822	2,387		2,387
Insurance		976		976	894		894
Payroll bureau		360		360	376		376
Bookkeeping		1,013		1,013	1,243		1,243
IT, Software and consumables		3,392	0	3,392	1,707	3,200	4,907
Advertising		25		25	452		452
Sundry		55		55	145		145
Bank charges		64		64	64		64
Governance costs	12	628		628	1,562		1,562
		15,448	0	15,448	16,745	3,360	20,105
Total resources expended		56,026	75,213	131,238	60,870	85,070	145,940
Net incoming resources for the year		4,233	(9,570)	(5,337)	(19,334)	3,197	(16,137)
Balance brought forward		110,317	11,570	121,887	129,651	8,373	138,024
Balance carried forward		114,550	2,000	116,549	110,317	11,570	121,887

The notes on pages 6 to 8 form part of these financial statements.